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UCC Minutes

Kutztown University Curriculum Committee

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9-25-2003

# UCC Minutes September 25, 2003

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# KUTZTOWN UNIVERSITY

## UNIVERSITY CURRICULUM COMMITTEE

### MINUTES OF THE SEPTEMBER 25, 2003 MEETING

K. Johnston called the meeting to order stating there was a quorum.

Present: Kimberly Johnston, Chairperson, Susan Czerny, Matt Hess, Karen Kresge, Christine Lottes, Debra Lynch, David Rogers, Elizabeth Rogol, Randy Schaeffer.

Absent: Charles Cullum, Robert Gray, George Paterno, Marilyn Stewart.

Also in Attendance: Bill Bateman, Joyce Campbell, Darrell Dahlman, Kurt Frieauf, Kayla Hockenbroch.

#### **GENERAL ANNOUNCEMENTS**

K. Johnston referred to the list of UCC approvals for the 2002-2003 academic year, which was included with the agenda.

#### **MINUTES**

It was moved by K. Kresge and seconded by E. Rogol to approve the Minutes of May 15, 2003.  
MOTION PASSED.

#### **OLD BUSINESS**

Curr # : EDU 0359  
Courses: DAN 110, DAN 122, DAN 133, DAN 144, DAN 210, DAN 222, DAN 223, DAN 224, DAN 241, DAN 242, DAN 244, DAN 245, DAN 246, DAN 268, DAN 269, DAN 275, DAN 310, DAN 370, and PED 153 (effective Spring 2004).  
Proposal: Request to accept the above-listed courses as Humanities Electives in General Education in all colleges without restrictions.

This item remains tabled.

#### **NEW BUSINESS**

##### **Election of Officers**

**Vice Chairperson** - It was moved by D. Lynch and seconded by S. Czerny to nominate R. Schaeffer for the office of Vice Chairperson of UCC. There being no further nominations, R. Schaeffer was unanimously elected.

**Secretary** - It was moved by D. Lynch and seconded by C. Lottes to nominate S. Czerny for the office of Secretary of UCC. There being no further nominations, S. Czerny was unanimously elected.

### **College of Education**

Curr # : EDU 0365  
Program: Program Deletion - IC SPU/Speech Correction (effective Fall 2004).  
Proposal: Deletion of the IC SPU/Speech Correction program.

It was moved by D. Lynch and seconded by R. Schaeffer to consider and approve this proposal.  
MOTION PASSED.

### **College of Liberal Arts and Sciences**

Curr # : LAS 03089  
Program: Program Revision - B.S. in Criminal Justice w/Paralegal Studies (effective Fall 2002).  
Proposal: Reduction in the number of credits required for graduation to 120 credits by reducing the required major electives from 18 credits to 15 credits.

It was moved by C. Lottes and seconded by E. Rogol to consider and approve this proposal.  
MOTION PASSED.

Curr # : LAS 03139  
Course: Course Revision - GEL 031, Geology of the National Parks and Monuments (effective Fall 2003).  
Proposal: Revision of course description and syllabus.  
Comments: It was suggested that the second sentence of the course description be rewritten in a clearer manner and it was so noted by K. Frieauf who was at the meeting to answer any questions relative to the proposal.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

Curr # : LAS 03141  
Policy: Policy Revision - Department of Electronic Media (effective Fall 2004).  
Proposal: Change in department policy from requiring that all students complete the core requirements of the major with a grade of C or higher before taking any required courses at the 200 level or above to the following:  
*Before being cleared for graduation, all Electronic Media majors must earn a grade of C or higher in all major (TVR) courses. This requirement must be met for all prerequisites prior to taking advanced courses.*

It was moved by E. Rogol and seconded by D. Lynch to consider and approve this proposal.  
MOTION PASSED.

Curr # : LAS 03143A  
Course: Course Revision - MAT 021, Fundamentals of Mathematics I (effective Spring 2004).  
Proposal: Change in course number **from** MAT 101 **to** MAT 021. This course should be linked for repeat purposes to MAT 101.

Curr # : LAS 03144  
Course: Course Revision - MAT 022, Fundamentals of Mathematics II (effective Spring 2004).  
Proposal: Change in course number **from** MAT 102 **to** MAT 022. This course should be linked for repeat purposes to MAT 102.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve LAS 03143A and LAS 03144 as a block. MOTION PASSED.

Curr # : LAS 03145  
Course: Course Revision - MAT 220, History of Mathematics (effective Spring 2004).  
Proposal: Change in course prerequisite **from** MAT 105 and MAT 106 **to** MAT 171, Calculus I.

Curr # : LAS 03146  
Course: Course Revision - MAT 224, Foundations of Higher Mathematics (effective Spring 2004).  
Proposal: Addition of MAT 171, Calculus I, as a course prerequisite.

Curr # : LAS 03147  
Course: Course Revision - MAT 332, Numerical Analysis (effective Spring 2004).  
Proposal: Change in course prerequisites **from** CIS 136, MAT 260, and MAT 273 **to** MAT 260 and MAT 273.

It was moved by R. Schaeffer and seconded by E. Rogol to consider and approve LAS 03145, LAS 03146, and LAS 03147 as a block. MOTION PASSED.

Curr # : LAS 03148  
Course: Course Revision - CIS 136, Computer and Information Science II (effective Spring 2004).  
Proposal: Change in course prerequisite **from** CIS 135 **to** completion of CIS 135 with a grade of C or higher.

Curr # : LAS 03149  
Course: Course Revision - CIS 235, Assembly Language Programming (effective Spring 2004).  
Proposal: Change in course prerequisite **from** CIS 136 **to** completion of CIS 136 with a grade of C or higher.

Curr # : LAS 03150  
Course: Course Revision - CIS 237, Data Structures (effective Spring 2004).  
Proposal: Change in course prerequisite **from** CIS 136 **to** completion of CIS 136 with a grade of C or higher.

Curr # : LAS 03151  
Course: Course Revision - CIS 243, Java Programming (effective Spring 2004).  
Proposal: Change in course prerequisite **from** CIS 136 **to** completion of CIS 136 with a grade of C or higher.

It was moved by R. Schaeffer and seconded by C. Lottes to consider and approve LAS 03148, LAS 03149, LAS 03150, and LAS 03151 as a block. MOTION PASSED.

Curr # : LAS 03152  
Program: Program Revision - B.S. in Computer Science/Information Technology Track (effective Spring 2004).  
Proposal: Revision of the B.S. in Computer Science/Information Technology Track as follows: move CIS 411, Networking I, from the Elective category to the Required Course category under the major program; and move CIS 354, Information Systems: Theory and Practice, from the Required Course category to the Elective category under the major program.

It was moved by R. Schaeffer and seconded by E. Rogol to consider and approve this proposal. MOTION PASSED.

Curr # : LAS 03153  
Course: Course Revision - MAT 280, Cooperative Internship in Mathematics (effective Spring 2004).  
Proposal: Change in course credits **from** 6 based on 12 weeks of employment **to** a range of 3 to 6 credits depending on the length of the experience from 6 to 12 weeks. In addition, revision of course description.

Curr # : LAS 03155  
Course: Course Revision - CIS 280, Cooperative Internship in Computer Science I (effective Spring 2004).  
Proposal: Change in course credits **from** 6 based on 12 weeks of employment **to** a range of 3 to 6 credits depending on the length of the experience from 6 to 12 weeks. In addition, revision of course description.

Curr # : LAS 03156  
Course: Course Revision - CIS 380, Cooperative Internship in Computer Science II (effective Spring 2004).  
Proposal: Change in course credits **from** 6 based on 15 weeks of employment **to** a range of 3 to 6 credits depending on the length of the experience from 6 to 12 weeks. In addition, revision of course description.

It was moved by R. Schaeffer and seconded by K. Kresge to consider and approve LAS 03153, LAS 03155, and LAS 03156 as a block. MOTION PASSED.

Curr # : LAS 03159  
Course: New Course - FRE 342, French Canada Past and Present, 3 s.h., 3 c.h. (effective Spring 2004).  
Proposal: Addition of course to master course listing. FRE 211, or permission of the

instructor, is a course prerequisite. This course is taught in French and can be used as an elective by French majors and minors.

Comments: It was noted that this course should be submitted to the Secondary Education Department for inclusion on the Secondary Education/French grid sheet. It was further noted that not all of the objectives are listed as behavioral objectives and that the outline does not follow the proper format.

It was moved by K. Kresge and seconded by E. Rogol to consider and approve this proposal with the friendly amendments noted above. MOTION PASSED.

## **ANNOUNCEMENTS**

### **Selected Topics Courses**

- BUS 0401 MGM 371, Selected Topics in Management: Global Entrepreneurship Opportunities, Intrapreneurship, and Franchising in the UK, Summer I, 2004
- EDU 0406 ELU 370, Selected Topics in Elementary Education: One Hundred Languages: Early Education the Reggio Way, Spring 2004

### **One-Time Only Courses**

- EDU 0404 HEA 415, Theory and Analysis of Movement Therapy, Spring 2004
- LAS 03140 PHY 205, Computational Physics, Spring 2004
- LAS 03160 PHI 1XX, Philosophy of Sport, Spring 2004
- VPA 0404 ARU/FAR 180, Introduction to Computer Applications for Art and Art Education, Spring 2004

### **Other Announcements**

- LAS 03142 Elimination of CIS/Core, Spring 2004
- LAS 03143 Checksheet Revision: Combined BS/MS in Computer Science, Spring 2004

## **OTHER**

K. Johnston announced that the University Curriculum Committee now has a web page. The address for the web page is [www.kutztown.edu/committees/ucc](http://www.kutztown.edu/committees/ucc). She encouraged committee members to visit the web page to see the wonderful job that R. Schaeffer has done in the preparation of the page.

K. Johnston referred to the following schedule of University Curriculum Committee meetings for

the 2003-2004 academic year:

<b>UCC Meeting Location/Date</b>	<b>Deadline for Agenda Items</b>
SUB 312, September 25, 2003, 11:00 a.m.....	September 11
SUB 312, October 23, 2003, 11:00 a.m.....	October 9
SUB 312, November 25, 2003, 11:00 a.m.....	November 11
SUB 312, January 22, 2004, 11:00 a.m.....	January 8
SUB 312, February 26, 2004, 11:00 a.m.....	February 12
SUB 312, March 25, 2004, 11:00 a.m. ....	March 11
SUB 312, April 22, 2004, 11:00 a.m.....	April 8
SUB 312, May 6, 2004, 10:00 a.m.....	April 22

### **ADJOURNMENT**

It was moved by E. Rogol and seconded by K. Kresge to adjourn the meeting. MOTION PASSED.

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Donna J. Trabosh, Recording Secretary

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Susan Czerny, Secretary

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